



CITY OF NANAIMO

BYLAW OFFENCE NOTICE

ISSUED TO:

A VEHICLE	LICENCE / VIN			PROVINCE
	MAKE	MODEL	STYLE	COLOUR

OR A PERSON OR COMPANY	SURNAME OR CORPORATE NAME			BIRTHDATE YY MM DD		
	GIVEN NAMES (OR CORPORATE NAME CONTINUED)				GENDER M F	
	ADDRESS					
	CITY		PROVINCE	POSTAL CODE		

THE INFORMANT SAYS THAT HE OR SHE HAS REASONABLE AND PROBABLE GROUNDS TO BELIEVE, AND DOES BELIEVE, THAT THE ABOVE NAMED

- DRIVER CYCLIST OWNER (Per Section 83(2) of the Motor Vehicle Act)
 PEDESTRIAN PASSENGER OTHER _____

ON THE DATE 20____ VIOLATION DATE MM DD AT THE TIME OF (24hr Clock) : IN THE PROVINCE OF BRITISH COLUMBIA

ON _____ AT NANAIMO, BC

DID COMMIT THE OFFENCE INDICATED, UNDER THE FOLLOWING BYLAW

- TRAFFIC & HIGHWAYS REGULATION BYLAW NOISE CONTROL BYLAW
 FIRE PREVENTION AND CONTROL BYLAW PUBLIC NUISANCE BYLAW
 LICENCING & CONTROL OF ANIMALS BYLAW PARKS REGULATION BYLAW
 OTHER (SPECIFY) _____

BYLAW NAME OR NUMBER	SECTION
DESCRIPTION OF OFFENCE / VIOLATION	
PENALTY	\$
IF PAYMENT RECEIVED <u>WITHIN</u> 14 DAYS	\$
IF PAYMENT RECEIVED AFTER 28 DAYS (LATE PENALTY)	\$
DATE OF SERVICE YY MM DD	<input type="checkbox"/> LEFT ON VEHICLE <input type="checkbox"/> HAND DELIVERED TO NAMED PERSON <input type="checkbox"/> OTHER (SEE REVERSE)

BYLAW ENFORCEMENT OFFICER SIGNATURE _____ PRINT NAME AND NUMBER _____

You have 14 calendar days upon receipt of this notice to file a dispute. If you do not request adjudication within 14 days, you will not be able to dispute this allegation. If unpaid after 28 days, a late penalty will be applied as indicated above and will be immediately payable. If you choose to dispute this notice and are unsuccessful, you will also be liable to pay an additional \$25 administrative fee in addition to the above penalty.

Disputes of this notice are dealt with by Dispute Adjudication and not the Provincial Court. Should you wish to dispute this Offence Notice, please complete the reverse side and deliver, mail, fax, or e-mail to:

City of Nanaimo - Bylaw Services
Service and Resource Centre: 411 Dunsmuir Street
Mail: 455 Wallace Street, Nanaimo, BC V9R 5J6
Fax: 250-755-4432 E-mail: adjudication@nanaimo.ca

TO PAY THE INDICATED FINE, FOLLOW THE INSTRUCTIONS ON THE BACK OF THIS NOTICE. OVERDUE PENALTIES AND FEES MAY BE REFERRED TO COLLECTIONS.



ORIGINAL COPY

MT.B11900

B 11900

BYLAW OFFENCE NOTICE

SERVED AS INDICATED ON THE FACE OF THIS NOTICE, OR:

Bylaw Offence Notice delivered on _____, 20____

By Mail to (ADDRESS) _____

- The Address for Each Owner of the Vehicle as shown on the Vehicle Registration
- The Actual or Last Known Address of Named Person
- The Registered or Records Office of a Company

By delivering it to a person who appears to be at least 16 years old at the parcel of real property related to the alleged offence, namely:

The named person is a corporation or a business, by delivering the notice to a director, manager or other executive officer of the corporation or business, or of a branch of it, or to the attorney for an extraprovincial company, namely:

BYLAW ENFORCEMENT OFFICER SIGNATURE

NAME OR NUMBER

Redelivered duplicate Bylaw Offence Notice on _____, 20____
pursuant to s. 25 of _____

In Person

By Mail to (ADDRESS) _____

- The Address for Each Owner of the Vehicle as shown on the Vehicle Registration
- The Actual or Last Known Address of Named Person
- The Registered or Records Office of a Company

By delivering it to a person who appears to be at least 16 years old at the parcel of real property related to the alleged offence, namely:

The named person is a corporation or a business, by delivering the notice to a director, manager or other executive officer of the corporation or business, or of a branch of it, or to the attorney for an extraprovincial company, namely:

BYLAW ENFORCEMENT OFFICER SIGNATURE

NAME OR NUMBER



008118

008118.TM

PAYMENT: READ CAREFULLY

PRESENT THIS OFFENCE NOTICE AT TIME OF PAYMENT.
FAILURE TO PAY PROMPTLY WILL RESULT IN A PENALTY ADDED

Make your cheque or money order payable to the City of Nanaimo
Do not send cash in the mail. A dishonoured cheque will not be considered
payment of the penalty within the prescribed time

Payments must be received within the noted time limits to receive the
discounted amount. No exceptions will be made.

PAY ONLINE: Visa or MasterCard Only
nanaimo.ca/online services and payments/municipal ticket payment

PAY BY MAIL: Cheque or Money Order Only
City of Nanaimo
455 Wallace Street, Nanaimo, BC V9R 5J6

Do not send cash through the mail.
Additional Charges will apply for NSF Cheques
Postmarks not accepted as date of payment

PAY IN PERSON: Debit Card, Cash, Cheque, Visa or Mastercard
8:30 am to 4:30 pm, Monday to Friday
Service and Resource Centre, 411 Dunsmuir Street, Nanaimo, BC

For after hours payment, a drop box is located outside the main entrance
of the Service and Resource Centre on Dunsmuir Street.

Do not leave cash in drop boxes.

QUESTIONS? Call Bylaw Services at 250-755-4454

DISPUTE / REQUEST FOR ADJUDICATION

PLEASE DELIVER, MAIL, FAX OR E-MAIL THIS FORM WITHIN 14 CALENDAR DAYS TO:

Mail: Bylaw Services, 455 Wallace Street, Nanaimo, BC V9R 5J6

In person: Bylaw Services, 411 Dunsmuir Street, Nanaimo, BC

Fax: 250-755-4432; E-mail: adjudication@nanaimo.ca

Bylaw Notice #: _____

Date of Issue: _____ Licence #: _____

Name: _____

Address: _____

City: _____ Postal Code: _____

Daytime Phone #: _____

Signature: _____

A \$25 fee is added to the total fine if the adjudicator finds that the offence did occur.

